

To read a book review (and order the book), click on "Archives" at www.urgentink.typepad.com or Google "[the book title], John Pearson's Buckets Blog"

TOP-100 BOOK LIST

from 370+ Leadership, Governance and Management Books reviewed by John Pearson in *Your Weekly Staff Meeting eNews*

Book Review Archives: www.urgentink.typepad.com

3 Lists are posted at: www.managementbuckets.com/book-bucket

- List #1: Books by Management Buckets Category
- List #2: Books by eNews Issue Number (#1 to #354)
- List #3: John Top-100 Book List (updated 12/31/16)

John Pearson's Master List of Leadership, Governance and Management Book Reviews

- 370+ book reviews from John's "Your Weekly Staff Meeting" eNews are posted at: www.urgentink.typepad.com or Google "[the book title], John Pearson's Buckets Blog"
- Sign up for your complimentary subscription:
 - Visit: <http://managementbuckets.com/enews>
 - Email: John@JohnPearsonAssociates.com

My All-Time Top-10 Book List (My Ideal Bookshelf)*

Title	Author	Delegate Reading to:	Notes:
1)			
2)			
3)			
4)			
5)			
6)			
7)			
8)			
9)			
10)			

*See "My Ideal Bookshelf" recommendations from six leaders/readers at:

http://urgentink.typepad.com/my_weblog/2013/05/readers-ideal-bookshelves.html

Leaders Are Readers (and Listeners!): Delegate Your Reading!

- Each month, give your direct reports one book to read.
- Ask for a 5- to 10-minute "book review" from one person each week.
- Your team will be inspired, motivated and will learn something from reading 4 books x 11 months = 44 books per year!
- Then...file the book on your staff resource shelf with your marked-up copies so your managers can mentor their people with niche chapters.
- For more ideas, see the Book Bucket chapter in *Mastering the Management Buckets*, by John Pearson, or visit: <http://managementbuckets.com/book-bucket>

2016 BOOK-OF-THE-YEAR HONORS

John Pearson has been selecting the "Book-of-the-Year" honors since 2008:



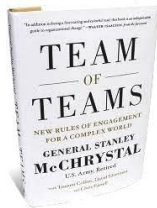
2016

☐ 342. *The ONE Thing: The Surprisingly Simple Truth Behind Extraordinary Results*, by Gary Keller with Jay Papasan

"What's the ONE Thing you can do this week such that by doing it everything else would be easier or unnecessary?"

Read John's review:

http://urgentink.typepad.com/my_weblog/2016/05/the-one-thing.html



2016 Runner-up

☐ 345. *Team of Teams: New Rules of Engagement for a Complex World* by Gen. Stanley McChrystal with Tantum Collins, David Silverman, and Chris Fussell.



2016 Runner-up

☐ 344. *The Ideal Team Player: How to Recognize and Cultivate the Three Essential Virtues* by Patrick Lencioni

Read John's reviews:

☑ *Team of Teams* - http://urgentink.typepad.com/my_weblog/2016/06/team-of-teams.html

☑ *The Ideal Team Player* - http://urgentink.typepad.com/my_weblog/2016/06/the-ideal-team-player.html

BOOK-OF-THE-YEAR HONORS

John Pearson has been selecting the “Book-of-the-Year” honors since 2008:

 <p>2008</p> <p>☐ 87. <i>The Five Most Important Questions You Will Ever Ask About Your Organization</i>, by Peter Drucker (plus Collins, Kotler, Kouzes, Rodin, Rangan and Hesselbein)</p>	 <p>2012</p> <p>☐ 245. <i>The Advantage: Why Organizational Health Trumps Everything Else in Business</i>, by Patrick Lencioni</p>
 <p>2009</p> <p>☐ 168 & 181. <i>Strengthening the Soul of Your Leadership: Seeking God in the Crucible of Ministry</i>, by Ruth Haley Barton</p>	 <p>2013</p> <p>☐ 269. <i>What Got You Here Won't Get You There: Discover the 20 Workplace Habits You Need to Break</i>, by Marshall Goldsmith and Mark Reiter</p>
 <p>2010</p> <p>☐ 204. <i>The Power of a Whisper: Hearing God. Having the Guts to Respond</i>, by Bill Hybels</p>	 <p>2014</p> <p>☐ 301. <i>Xenophon's Cyrus the Great: The Arts of Leadership and War</i>, by Xenophon (Larry Hedrick, Editor)</p>
 <p>2011</p> <p>☐ 208. <i>Necessary Endings: The Employees, Businesses, and Relationships That All of Us Have to Give Up in Order to Move Forward</i>, by Dr. Henry Cloud</p>	 <p>2015</p> <p>☐ 319. <i>Leadership Briefs: Shaping Organizational Culture to Stretch Leadership Capacity</i> by Dick Daniels</p>

Read something from all 20 Buckets every year!
Mastering the Management Buckets
*20 Critical Competencies for Leading
Your Business or Nonprofit*



<http://managementbuckets.com/20managementbuckets>

Cause ♦ Community ♦ Corporation

The 20 Management Buckets are organized into three arenas—think three-legged stool. So when you read (or clip or download an article), categorize the resource into one of these 20 buckets. See the book or the website for the core competency statement/description for each bucket.

OUR CAUSE

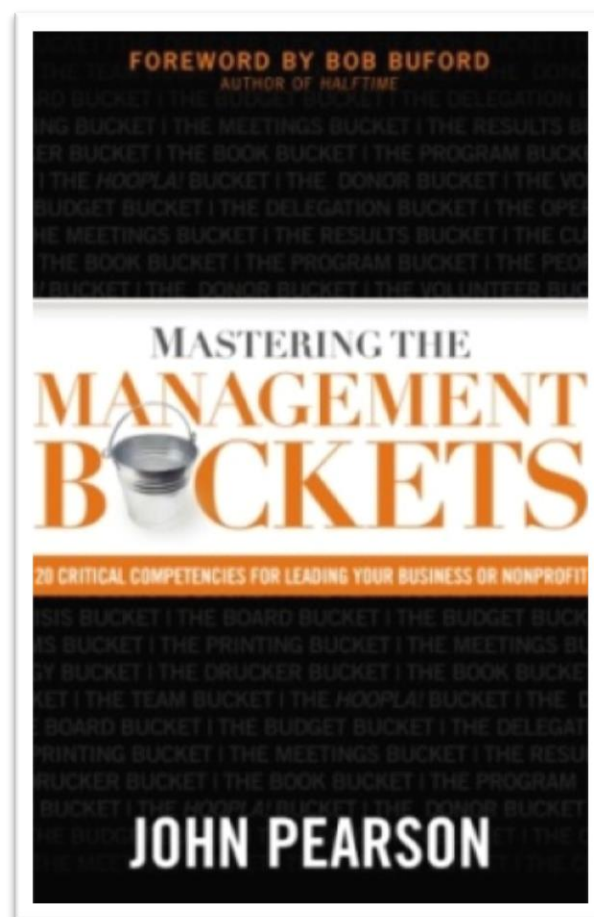
- #1: The Results Bucket
- #2: The Customer Bucket
- #3: The Strategy Bucket
- #4: The Drucker Bucket
- #5: The Book Bucket
- #6: The Program Bucket

OUR COMMUNITY

- #7: The People Bucket
- #8: The Culture Bucket
- #9: The Team Bucket
- #10: The *Hoopla!* Bucket
- #11: The Donor Bucket
- #12: The Volunteer Bucket
- #13: The Crisis Bucket

OUR CORPORATION

- #14: The Board Bucket
- #15: The Budget Bucket
- #16: The Delegation Bucket
- #17: The Operations Bucket
- #18: The Systems Bucket
- #19: The Printing Bucket
- #20: The Meetings Bucket



Note: John Pearson’s “Top-100 Books” (as of Dec. 31, 2016) are not prescriptive for every leader or manager. The list represents an assortment of well-known and lesser-known leadership and management books that John often recommends to clients. The list changes every year—but many books remain on the list every year. For John’s original list of his Top-100 books, read the “Book Bucket” chapter in *Mastering the Management Buckets*. (And if you’re counting...this list has 100+ books!)

THE CAUSE

Top-10 Book = Named one of the "Top-10 Books" reviewed in that year by John Pearson (effective 2008).

Book-of-the-Year = Named "Book-of-the-Year" by John Pearson (effective 2008).

#1. The Results Bucket (By Issue Number and Book Review Date)

- 51. The Three Signs of a Miserable Job: A Fable for Managers
Lencioni, Patrick (8/27/2007)

- 72. *The Five Temptations of a CEO
Lencioni, Patrick (1/21/2008) **Top-10 Book**

- 101. Axiom: Powerful Leadership Proverbs
Hybels, Bill (8/19/2008)

- 149. *How the Mighty Fall: And Why Some Companies Never Give In
Collins, Jim (7/28/2009) **Top-10 Book**

- 208. *Necessary Endings: The Employees, Businesses, and Relationships That All of Us Have to Give Up in Order to Move Forward - Cloud, Dr. Henry (2/7/2011) **Book-of-the-Year**

- 279. Entrepreneurial Leadership: Finding Your Calling, Making a Difference
Goossen, Richard J. and Stevens, R. Paul (6/9/2013) **Top-10 Book**

- 297. The Choice: The Christ-Centered Pursuit of Kingdom Outcomes
by Gary G. Hoag, R. Scott Rodin, and Wesley K. Willmer (4/13/2014) **Top-10 Book**

- 318. Leadership Briefs: Shaping Organizational Culture to Stretch Leadership Capacity,
by Dick Daniels (2/21/15) **Book-of-the-Year**

- 342. The ONE Thing: The Surprisingly Simple Truth Behind Extraordinary Results
by Gary Keller with Jay Papasan (5/2/16) **Book-of-the-Year**



2016

342. *The ONE Thing: The Surprisingly Simple Truth Behind Extraordinary Results*, by Gary Keller with Jay Papasan

**"What's the ONE Thing
you can do this week such that by doing it
everything else would be easier or unnecessary?"**

Read John's review:

http://urgentink.typepad.com/my_weblog/2016/05/the-one-thing.html

#2. The Customer Bucket (By Issue Number and Book Review Date)

- 99. *Duct Tape Marketing: The World's Most Practical Small Business Marketing Guide
Jantsch, John (8/4/2008) **Top-10 Book**

- 116 & 282. *Outliers: The Story of Success
Gladwell, Malcolm (12/1/2008) **Top-10 Book**

- 133. *The King of Madison Avenue: David Ogilvy and the Making of Modern Advertising
Roman, Kenneth (3/31/2009) **Top-10 Book**

- 175. *Getting Naked: A Business Fable About Shedding the Three Fears That Sabotage Client Loyalty
Lencioni, Patrick (3/3/2010) **Top-10 Book**

- 323. TRUST: The Firm Foundation of Kingdom Fruitfulness,
by Dan Busby (4/14/15) **Top-10 Book**



Top-10 Book

- 340A . *REBRAND: Workbook + Coloring Sheets for Ministry Branding*
by Jason Pearson (3/21/16)

Read John's review:

http://urgentink.typepad.com/my_weblog/2016/03/rebrand-workbook-coloring-sheets-for-ministry-branding.html

#3. The Strategy Bucket (By Issue Number and Book Review Date)

- 1. Good to Great and the Social Sectors
Collins, Jim (8/28/2006)

- 100. *Six Disciplines® Execution Revolution: Solving the One Business Problem That Makes Solving All Other Problems Easier - Harpst, Gary (8/11/2008) **Top-10 Book**

- 159. Well Connected: Releasing Power, Restoring Hope Through Kingdom Partnerships
Butler, Phill (10/14/2009)

- 188. Good to Great: Why Some Companies Make the Leap...and Others Don't
Collins, Jim (6/28/2010)

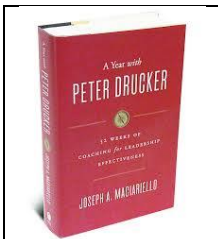
- 217. *Little Bets: How Breakthrough Ideas Emerge From Small Discoveries
Sims, Peter (5/13/2011) **Top-10 Book**

- 235. *Great by Choice: Uncertainty, Chaos, and Luck—Why Some Thrive Despite Them All
Collins, Jim and Hansen, Morten T. (11/8/2011) **Top-10 Book**

- ❑ 257. *Nonprofit Financial Sustainability: Making Strategic Decisions for Financial Viability
Bell, Jeanne; Masaoka, Jan and Zimmerman, Steve (9/30/2012) **Top-10 Book**
- ❑ 261. *Thinkpak: A Brainstorming Card Deck
Michalko, Michael (11/26/2012) **Top-10 Book**
- ❑ 278. Rumsfeld’s Rules: Leadership Lessons in Business, Politics, War, and Life
Rumsfeld, Donald (5/31/2013) **Top-10 Book**
- ❑ 289. David and Goliath: Underdogs, Misfits, and the Art of Battling Giants
Gladwell, Malcolm (12/4/2013) **Top-10 Book**
- ❑ 319. Breakthrough: Unleashing the Power of a Proven Plan,
by Randon A. Samelson (3/13/15) **Top-10 Book**
- ❑ 332. The Attacker’s Advantage: Turning Uncertainty Into Breakthrough Opportunities,
by Ram Charan (11/5/15) **Top-10 Book**
- ❑ 345. Team of Teams: New Rules of Engagement for a Complex World
by Gen. Stanley McChrystal with Tantum Collins, David Silverman, and Chris Fussell (6/28/16) **Top-10 Book**

#4. The Drucker Bucket (By Issue Number and Book Review Date)

- ❑ 20. The Effective Executive: The Definitive Guide to Getting the Right Things Done
Drucker, Peter (1/15/2007)
- ❑ 178. The Daily Drucker: 366 Days of Insight and Motivation for Getting the Right Things Done
Drucker, Peter F. and Maciariello, Joseph A. (3/25/2010)
- ❑ 298. Drucker & Me: What a Texas Entrepreneur Learned from the Father of Modern Management
by Bob Buford (4/24/14) **Top-10 Book**
- ❑ 301. Xenophon’s Cyrus the Great: The Arts of Leadership and War
by Xenophon (Larry Hedrick, Editor) – (6/11/14) **Book-of-the-Year**
- ❑ 316. A Year With Peter Drucker: 52 Weeks of Coaching for Leadership Effectiveness,
by Joseph A. Maciariello (1/6/15) **Top-10 Book**



DRUCKER MONDAYS (2015):

Visit the blog posts of 52 guest writers for their color commentaries on all 52 chapters at http://www.urgentink.typepad.com/drucker_mondays/

- ❑ 331A. *Peter Drucker’s Five Most Important Questions: Enduring Wisdom for Today’s Leaders,
by Peter F. Drucker, Frances Hesselbein, and Joan Snyder Kuhl (10/14/15) **Top-10 Book**

#5. The Book Bucket (By Issue Number and Book Review Date) – "The Catch-all Bucket"

- 5. A Diary of Private Prayer
Baillie, John (9/25/2006)

- 13. TrueFaced: Trust God and Others With Who You Really Are
Thrall, Bill; McNicol, Bruce and Lynch, John (11/20/2006)

- 22. The Best Question Ever: A Revolutionary Approach to Decision-making
Stanley, Andy (1/29/2007)

- 25. Balancing Life's Demands: A New Perspective on Priorities
Howard, J. Grant (2/19/2007)

- 142. *The 100 Best Business Books of All Time: What They Say, Why They Matter, and How They Can Help You - Covert, Jack and Sattersten, Todd (6/2/2009) **Top-10 Book**

- 204. *The Power of a Whisper: Hearing God. Having the Guts to Respond
Hybels, Bill (12/15/2010) **Book-of-the-Year**

- 275. My Ideal Bookshelf
Mount, Jane (art) and La Force, Thessaly (editor) (4/19/2013)

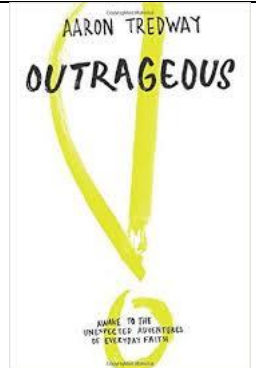
- 286. On My Worst Day: Cheesecake, Evil, Sandy Koufax and Jesus
Lynch, John (10/8/2013) **Top-10 Book**

- 312. Let Your Life Speak: Listening for the Voice of Vocation
by Parker J. Palmer (11/22/14) **Top-10 Book**

#6. The Program Bucket (By Issue Number and Book Review Date)

- 189. Creators: From Chaucer and Durer to Picasso and Disney
Johnson, Paul (7/6/2010)

- 205. Entrepreneurship
Hisrich, Robert D.; Peters, Michael P. and Shepherd, Dean A. (12/23/2010)

	<p>Top-10 Book</p> <ul style="list-style-type: none"><input type="checkbox"/> 351. <i>Outrageous: Awake to the Unexpected Adventures of Everyday Faith</i> by Aaron Tredway (10/27/16)
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Read John's review:

http://urgentink.typepad.com/my_weblog/2016/10/outrageous-awake-to-the-unexpected-adventures-of-everyday-faith.html

THE COMMUNITY

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#7. The People Bucket (By Issue Number and Book Review Date)

- 67. How to Deal With Annoying People: What to Do When You Can't Avoid Them
Phillips, Bob and Alyn, Kimberly (12/17/2007)

- 115. The Social Styles Handbook: Find Your Comfort Zone and Make People Feel Comfortable With You
Wilson Learning Library (11/24/2008)

- 201 & 223. Managing Your Boss (*Harvard Business Review* article)
Gabarro, John J. and Kotter, John P. (11/8/2010)

- 262. *7 Seconds to Success: How to Effectively Relate to People in an Instant
Coffey, Gary and Phillips, Bob (12/8/2012) **Top-10 Book**

#8. The Culture Bucket (By Issue Number and Book Review Date)

- 37. The Peacemaker: A Biblical Guide to Resolving Personal Conflict
Sande, Ken (5/14/2007)

- 186. *The Speed of Trust: The One Thing That Changes Everything
Covey, Stephen M.R. (6/7/2010) **Top-10 Book**

- 187. *Delivering Happiness: A Path to Profits, Passion, and Purpose
Hsieh, Tony (6/16/2010) **Top-10 Book**

- 196. *The Steward Leader: Transforming People, Organizations and Communities
Rodin, R. Scott (9/16/2010) **Top-10 Book**

- 229. *The Company Culture Challenge
Betzels, Robert and Russell, David (9/2/2011) **Top-10 Book**

- 245. *The Advantage: Why Organizational Health Trumps Everything Else in Business
Lencioni, Patrick (3/23/2012) **Book-of-the-Year**

- 254. *Pursuing God's Will Together: A Discernment Practice for Leadership Groups
Barton, Ruth Haley (7/24/2012) **Top-10 Book**

- 258. Make Your Values Mean Something (*Harvard Business Review* article)
Lencioni, Patrick (10/9/2012)

- 269. What Got You Here Won't Get You There: Discover the 20 Workplace Habits You Need to Break
Goldsmith, Marshall and Reiter, Mark (2/18/2013) **Book-of-the-Year**

- 274. The Leader's Palette: Seven Primary Colors
Enlow, Jr., Ralph E. (4/12/2013) **Top-10 Book**

#9. The Team Bucket (By Issue Number and Book Review Date)

- ❑ 122. *Strengths Based Leadership: Great Leaders, Teams and Why People Follow
Rath, Tom and Conchie, Barry (1/12/2009) **Top-10 Book**

- ❑ 168 & 181. *Strengthening the Soul of Your Leadership: Seeking God in the Crucible of Ministry
Barton, Ruth Haley (12/23/2009, 4/17/2010) **Book-of-the-Year**

- ❑ 191. *The First 90 Days: Critical Success Factors for New Leaders at All Levels
Watkins, Michael (7/23/2010) **Top-10 Book**

- ❑ 209. *The Talent Masters: Why Smart Leaders Put People Before Numbers
Conaty, Bill and Charan, Ram (2/22/2011) **Top-10 Book**

- ❑ 238. *The Cure: What If God Isn't Who You Think He Is and Neither Are You
Lynch, John; McNicol, Bruce and Thrall, Bill (12/23/2011) **Top-10 Book**

- ❑ 241. *Eat That Frog! 21 Great Ways to Stop Procrastinating and Get More Done in Less Time
Tracy, Brian (1/19/2012) **Top-10 Book**

- ❑ 267. I've Got Your Back: A Leadership Parable — Biblical Principles for Leading and Following Well
Galvin, James C. (1/22/2013) **Top-10 Book**

- ❑ 233A. What You Do Best in the Body of Christ: Discover Your Spiritual Gifts, Personal Style and God-Given Passion - Bugbee, Bruce (10/13/2011)

- ❑ 296. To Be a Friend: Building Deep and Lasting Relationships
by Jerry and Mary White (4/9/2014) **Top-10 Book**

- ❑ 306. Simplify: Ten Practices to Unclutter Your Soul
by Bill Hybels (8/27/2014) **Top-10 Book**

- ❑ 309. Entrepreneurial StrengthsFinder
by Jim Clifton and Sangeeta Bharadwaj Badal, Ph.D. (10/17/2014) **Top-10 Book**

- ❑ 313. The Boys in the Boat: Nine Americans and Their Epic Quest for Gold at the 1936 Berlin Olympics
by Daniel James Brown (11/29/14) **Top-10 Book**

- ❑ 344. The Ideal Team Player: How to Recognize and Cultivate the Three Essential Virtues
by Patrick Lencioni (6/20/16) **Top-10 Book**

#10. The Hoopla! Bucket (By Issue Number and Book Review Date)

- ❑ 36. The Carrot Principle: How the Best Managers Use Recognition to Engage Their People, Retain Talent, and Accelerate Performance - Gostick, Adrian and Elton, Chester (5/7/2007)

#11. The Donor Bucket (By Issue Number and Book Review Date)

- 26. The Treasure Principle: Unlocking the Secret of Joyful Giving
Alcorn, Randy (2/26/2007)

- 89. *Revolution in Generosity: Transforming Stewards to Be Rich Toward God
Willmer, Wesley K (general editor) (5/19/2008) **Top-10 Book**

- 134. *The Hole in Our Gospel: What Does God Expect of Us? The Answer That Changed My Life and Might Just Change the World - Stearns, Richard (4/6/2009) **Top-10 Book**

- 197. *The Sower: Redefining the Ministry of Raising Kingdom Resources
Rodin, R. Scott and Hoag, Gary G. (9/27/2010) **Top-10 Book**

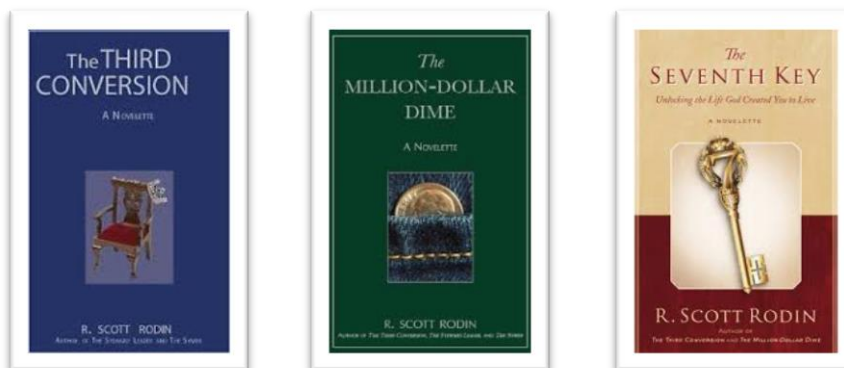
- 218. *The Third Conversion
Rodin, R. Scott (5/19/2011) **Top-10 Book**

- 248. *The Million-Dollar Dime (A Novelette)
Rodin, R. Scott (5/9/2012) **Top-10 Book**

- 327A. Development 101: Building a Comprehensive Development Program on Biblical Values,
by John Frank and R. Scott Rodin (6/23/15)

- 353A. The Seventh Key: Unlocking the Life God Created You to Live (A Novelette)
by R. Scott Rodin (12/23/16) **Top-10 Book**

Read All 3 Novelettes in Scott Rodin's Trilogy:



#12. The Volunteer Bucket (By Issue Number and Book Review Date)

- 34. Halftime: Changing Your Game Plan From Success to Significance
Buford, Bob (4/23/2007)

#13. The Crisis Bucket (By Issue Number and Book Review Date)

- 252. *The Presidents Club: Inside the World's Most Exclusive Fraternity
Gibbs, Nancy and Duff, Michael (7/5/2012) **Top-10 Book**

THE CORPORATION

Top-10 Book = Named one of the “Top-10 Books” reviewed in that year by John Pearson (effective 2008).

Book-of-the-Year = Named “Book-of-the-Year” by John Pearson (effective 2008).

#14. The Board Bucket (By Issue Number and Book Review Date)

- 11. The Imperfect Board Member: Discovering the Seven Disciplines of Governance Excellence
Brown, Jim (11/6/2006)

- 170 *Owning Up: The 14 Questions Every Board Member Needs to Ask
Charan, Ram (1/11/2010) **Top-10 Book**

- 260. *ECFA Governance Toolbox Series No. 1: Recruiting Board Members (DVD, Viewing Guide & Facilitator Guide) - ECFA (10/30/2012) **Top-10 Book**

- 276. ECFA Governance Toolbox Series No. 2: Balancing Board Roles – Understanding the 3 Board Hats: Governance, Volunteer, Participant (DVD, Viewing Guide & Facilitator Guide) – ECFA (5/8/2013)
Top-10 Book

- 295. Boards That Lead: When to Take Charge, When to Partner, and When to Stay Out of the Way
by Ram Charan, Dennis Carey and Michael Useem (3/28/2014) **Top-10 Book**

- 325A. ECFA Governance Toolbox Series No. 3: Addressing Board and Organizational Conflicts of Interest—Avoiding Trouble, Trouble, Trouble With Related–Party Transactions
Published by ECFA (5/13/15)

- 352A. Called to Serve: Creating and Nurturing the Effective Volunteer Board
by Max De Pree (12/7/16) **Top-10 Book**

In 2017, follow the “**Called to Serve**” blog posts addressing Christ-centered governance, written by John. Visit: <http://ecfagovernance.blogspot.com/>

#15. The Budget Bucket (By Issue Number and Book Review Date)

- 9. The Minister's MBA: Essential Business Tools for Maximum Ministry Success
Babbes, George S. and Zigarelli, Michael (10/23/2006)

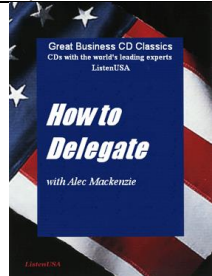
#16. The Delegation Bucket (By Issue Number and Book Review Date)

- 7. Joy at Work: A Revolutionary Approach to Fun on the Job
Bakke, Dennis (10/9/2006)

- 12. The One Minute Manager Meets the Monkey
Blanchard, Ken and Oncken Jr., William (11/13/2006)

- 272. The Decision Maker: Unlock the Potential of Everyone in Your Organization One Decision at a Time
Bakke, Dennis (3/28/2013) **Top-10 Book**

If you're a "listener," and not a "reader," enjoy this CD!

	<p>Top-10 Book (CD)</p> <ul style="list-style-type: none"><input type="checkbox"/> 273. How to Delegate (CD, 39 min.) By Alex Mackenzie (4/2/2013) <p style="text-align: center;">"The person who cannot delegate, cannot manage." Management and delegation are virtually synonymous."</p>
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Read John's review:

http://urgentink.typepad.com/my_weblog/2013/04/how-to-delegate-cd.html

#17. The Operations Bucket (By Issue Number and Book Review Date)

- 64. Managing Transitions: Making the Most of Change
Bridges, William (11/26/2007)

- 195. *Operation Mincemeat: How a Dead Man and a Bizarre Plan Fooled the Nazis and Assured an Allied Victory - Macintyre, Ben (9/7/2010) **Top-10 Book**

- 230. The 7 Habits of Highly Effective People
Covey, Stephen R. (9/12/2011)

#18. The Systems Bucket (By Issue Number and Book Review Date)

- 32. The E-Myth Revisited: Why Most Small Businesses Don't Work and What to Do About It
Gerber, Michael E. (4/9/2007)

- 117. *Getting Things Done: The Art of Stress-Free Productivity
Allen, David (12/8/2008) **Top-10 Book**

- 162. You're Not the Person I Hired! A CEO's Survival Guide to Hiring Top Talent
Boydell, Janet; Deutsch, Barry and Remillard, Brad (11/7/2009)

- 285. Manage Your Day-to-Day: Build Your Routine, Find Your Focus, and Sharpen Your Creative Mind
Glei, Jocelyn K., Editor (9/9/2013) **Top-10 Book**

To read a book review (and order the book), click on "Archives" at www.urgentink.typepad.com or Google "[the book title], John Pearson's Buckets Blog"

#19. The Printing Bucket (By Issue Number and Book Review Date)

aka: The Communication Bucket, The Speaking Bucket, etc.

- 109. *You've Got to Be Believed to Be Heard: The Complete Book of Speaking in Business and in Life Decker, Bert (10/14/2008) **Top-10 Book**
- 216. *15 Minutes Including Q&A: A Plan to Save the World From Lousy Presentations Asher, Joey (5/4/2011) **Top-10 Book**
- 256. *How to Deliver a TED Talk: Secrets of the World's Most Inspiring Presentations Donovan, Jeremy (9/5/2012) **Top-10 Book**

#20. The Meetings Bucket (By Issue Number and Book Review Date)

- 236. Death by Meeting: A Leadership Fable...About Solving the Most Painful Problem in Business Lencioni, Patrick (12/2/2011)
 - 308. Unbroken: A World War II Story of Survival, Resilience, and Redemption by Laura Hillenbrand (10/2/2014—Read the review to see why it's in the "Meetings Bucket" category) **Top-10 Book**
-

Visit www.managementbuckets.com/book-bucket for the Master List #2 of all book reviews, categorized in chronological order by Issue Number.

BOARD GOVERNANCE &
MANAGEMENT CONSULTANTS
FOR
NONPROFIT MINISTRIES,
CHURCHES,
& ASSOCIATIONS



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