

My Annual Professional Development Plan

Focusing on the 3 C's: Cause, Community and Corporation

Organization Name: **XYZ Global Ministries**
 VERSION 2.0 (UPDATED: APRIL 30, 2009)

Your Name	Joe Biden
Today's Date	April 1, 2009
12-Month Period (or Budget period)	April 1, 2009 to March 31, 2010
My Budget	\$ 500.00 (12-month period) Budgeted expenditures over \$100 must be approved by my supervisor.
Supervisor's Signed Approval:	<i>Barack Obama</i>

Professional Development Activity	Bronze Level THE BASICS	Silver Level WAY TO GO!	Gold Level SPECTACULAR!
LEADERS ARE READERS (AND LISTENERS)!			
Magazines and Journals	Read 2/month	Read 3/month	Read 5/month
Books (see recommended list)	Read 1/quarter	Read 1/month	Read 20/year
Newspapers (print or online)	Read 1/day	Read 2/day	Read 3/day
CDs and MP3 downloads			
CONFERENCES, WORKSHOPS, WEBINARS, ETC.			
Trade Association Annual Meeting		Every other year	Annually
Christian Leadership Alliance Annual Conference		Every other year	Annually
CEO Dialogues		Every 3 rd year	Annually
Management Buckets Workshop	Attend w/team	Attend w/team	Attend w/team
COACHING, MENTORING AND PEER RELATIONSHIPS			
Coaching/Mentoring		Quarterly coaching	Monthly coaching
Informal Breakfast/Lunch Meetings with Peers from other organizations	4 per year	6 per year	Monthly
Book Study Group		8-week group	
Peer Idea Exchange (Team of 4)		Quarterly group	
OFF-SITE LEARNING			
Higher education			
Independent study	XYZ Software Series		
Field trips to customer/client sites (with learning/reporting objectives)	3 per day	4 per year	6 per year
Overseas Learning Experience			
TOTAL POINTS →			

Note: See our Employee Handbook for more details regarding how the point system can be used for employee perks, cash bonuses, days off, and/or how to "bank them" for an all-expense paid Overseas Learning Experience (for team members with at least ___ years of full-time service).